



# GRANT WRITING TOP TIPS

## Essentials to writing effective grant applications

### Before you start:

- Before investing your time, ensure you and your project meet the eligibility criteria and funding priorities of the grant. Don't hesitate to contact the funding body if you have any doubts.
- Understand the assessment criteria before writing your application to help guide you.
- Have a clear understanding of what you need to complete your project – including time, resources, and funding requirements.
- Ensure your project timeline fits within the grant timeframe – many grants are limited to 1-2 years in duration.

### Writing your application

- Start early – applications often take a long time to put together, including obtaining the required signatures and documentation required for a submission.
- Pay close attention to detail – poor grammar, spelling, and formatting detracts from the overall quality of the application.
- Write clearly and concisely and always keep the reader in mind. Use a compelling opening sentence that grabs the reader's attention and highlights the significance of your project.
- Clearly articulate the question and problem you're addressing and its impact, using data, statistics, and evidence of consequences for the community. Think about how your project is going to help solve this problem, and what impact your findings will have on the knowledge of this field, as well as health, social and economic outcomes.
- Present your project as the solution to the problem identified.
- Highlight how your project aligns with the specific goals or purpose of the grant program.
- Submit a detailed and realistic budget with clear breakdowns and state how the grant funds will be used effectively.
- Highlight your team's expertise and capacity to successfully complete the project.

### Additional tips

- Get feedback on your application from multiple sources. Feedback from colleagues with grant writing experience, subject matter expertise, or researchers outside of your field will help you write a stronger application that is clear and easily understood.
- Think about other grant and funding opportunities if you are unsuccessful – these may include re-applying for a later grant round or applying for other grant programs from this or other grant funding bodies.





## The Charlies Foundation for Research

The Charlies Foundation for Research (CFR) generously support research within the Sir Charles Gairdner Osborne Park Health Care Group (SCGOPHCG), and offer several annual research grant programs:

**Bright Ideas grant program** – Up to \$10,000 to foster new and emerging talent.

### Mid-range grant programs

**Discovery** – Up to \$30,000 to support breakthrough ideas.

**Ray Florence Shaw** - Up to \$30,000, two available annually for cardiovascular and ophthalmology research projects.

### Major grant programs

**Transformational** – Up to \$100,000 for truly remarkable advancements in medical care.

## External grants

Several state and nationally based grants are offered for medical research by external organisations, including the Department of Health, the National Health and Medical Research Council, the WA Future Health Research & Innovation Fund, the Cancer Council WA, and much more. You can find a list of some of these external grant opportunities on our [Department of Research website](#).

## Other helpful resources

There are many other resources available online to help you hone your grant writing skills, including:

- Child and Adolescent Health Service (CAHS) Research Education Program Seminar - [Grant Applications and Finding Funding Seminar \(20 October 2023\)](#)
- Melbourne University, School of Population & Global Health – [Getting ready to write a grant](#)
- WA Future Health Research & Innovation Fund - [Setting researchers up for grant success](#)
- National Institute of Health, USA – [Write your \[grant\] application](#)
- The Research Whisperer - [Research grant applications 101](#)

## Contact us

### SCGOPHCG Department of Research

Visit us in person: SCGH, Level 2, A Block

(08) 6457 6842 [scgh.researchgrants@health.wa.gov.au](mailto:scgh.researchgrants@health.wa.gov.au)

<https://www.scgh.health.wa.gov.au/Research/Department-of-Research> (or scan the QR code)



### The Charlies Foundation for Research

Visit us in person: SCGH, Ground Floor, E Block

(08) 6457 2042 [hello@charliesfoundation.org.au](mailto:hello@charliesfoundation.org.au)

<https://charliesfoundation.org.au> (or scan the QR code)



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